

Ref: 8/2

TO : All potential Service Providers

Re : Supply and delivery of Four Desktop Computers

- : Supply and Installation of Fibre Cable
- : Supply and Delivery of Production Input

: Supply and Delivery of Protective Clothing for Corporate services officials

: Supply and Installation of Fire Detectors

: Designing, Printing and Delivering of Molomatsebe Newsletters for 3^{rd} and 4^{th} quarters

QUOTATIONS are invited from all potential service providers who are keen to supply as per specifications. The Advertisement is only valid for **SEVEN DAYS**.

ADMINISTRATIVE CRITERIAS

- 1. Company profile (Compulsory);
- 2. Original Valid Tax Clearance Certificate (Compulsory);
- 3. Recent proof of municipal rates and taxes of the company from the billing municipality/recent proof of residence from the traditional authority/Valid lease agreement of the company accompanied by municipal rates and taxes of the land lord. In the case where the company is run from home a lease agreement between the property owner and company should be attached accompanied by the municipal rates and taxes of the land lord. (All should not be more than three months).
- 4. Copy of Company Registration Certificate (Compulsory);
- Certified ID copies of business owners (not older than 3 months) (Compulsory);
- 6. Valid B-BBEE verification certificate (No points will be allocated for non-submission)
- 7. Quotation must meet the specification for the products.
- 8. Inspection is required on fire detectors before quoting.

NB! Failure to submit the compulsory attachments will lead to your quotation been regarded as non-responsive and automatically disqualified. All copies must be certified (Not older than three (03) months.

EVALUATION CRITERIA

All formal quotation proposals submitted will be evaluated in two stages:

- ✓ Administrative requirements
- ✓ In accordance with the 80/20 principle

| B-BBEE STATUS LEVEL OF CONTRIBUTOR | NUMBER OF POINTS |
|---------------------------------------|------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 16 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-complaint contributor | 0 |

The Service Provider must take note of the following information:

- 1. The Closing date for the above is 16th February 2016 @ 12H00 (MIDDAY).
- Quotation documents will be available from 09 February 2016 at Aganang Municipal Offices (Ceres) at non-refundable fee of R50.00 (VAT INCL) each.
- 3. The quotations must be deposited in the tender box which is accessible from 08H00 to 16H30 Monday to Friday at foyer of the Municipality on or before the closing date and date and time stipulated above.

Ramakuntwane Selepe Municipal Manager Date